



**MINNESOTA STATE**  
Board of Trustees

**AGENDA ITEM SUMMARY**

**NAME:** Academic and Student Affairs

**DATE:** March 21, 2023

**TITLE:** Proposed Amendment to Board Policy 3.32 Faculty  
Qualifications (First Reading)

- |  |  |  |
|--|--|--|
| <input checked="" type="checkbox"/> Proposed New Policy /<br>Amendment to Existing<br>Policy | <input type="checkbox"/> Approvals Required by<br>Policy | <input type="checkbox"/> Other Approvals |
| <input type="checkbox"/> Monitoring/Compliance   | <input type="checkbox"/> Information                     |  |

**PRESENTERS**

Satasha Green-Stephens, Senior Vice Chancellor for Academic and Student Affairs

**PURPOSE**

Board Policy 1A.1 Minnesota State Colleges and Universities Organization and Administration, Part 6. Board Policies and System Procedures requires board review and approval of proposed changes to board policy and that each board policy is reviewed at least once every five years.

**BACKGROUND INFORMATION**

The proposed amendment to Board Policy 3.32 consists of updating the definition for the Higher Learning Commission.

**RECOMMENDED COMMITTEE MOTION (FIRST READING DRAFT)**

The Academic and Student Affairs Committee recommends that the Board of Trustees approve the proposed amendment to Policy 3.32.

**RECOMMENDED BOARD MOTION (FIRST READING DRAFT)**

The Board of Trustees approves the proposed amendment to Policy 3.32.

*Date Presented to the xxx Committee:* 03/21/23

*Date Presented to the Board of Trustees:* First reading – no action taken.

*Date of Implementation:* TBD

## PROPOSED CHANGES (FIRST READING DRAFT)

Single underlining represents proposed new language.

Strikeouts represent existing language proposed to be removed.

### 1 3.32 Faculty Qualifications

2

#### 3 Part 1. Purpose

4 To ensure that qualified individuals perform faculty work in the colleges and universities of Minnesota  
5 State.

6

#### 7 Part 2. Definitions

8

##### 9 Credential evaluation

10 The process for evaluating an individual's education and experiences in accordance with established  
11 minimum qualifications.

12

##### 13 Faculty member and faculty work

14 Individuals who teach credit-based courses, engage in research, and/or provide a variety of  
15 academic services for the direct learning benefit of students.

16

##### 17 Higher Learning Commission (HLC)

18 ~~One of six regional institutional accreditors in the United States. HLC accredits degree-granting post-~~  
19 ~~secondary educational institutions in the North Central region, which includes Minnesota. The~~  
20 ~~colleges and universities of Minnesota State are members of HLC.~~

21

22 An independent corporation that is one of the institutional accreditors in the United States. HLC  
23 accredits degree-granting post-secondary educational institutions in the North Central region  
24 (including Minnesota) and is recognized as an accreditor by the United States Secretary of  
25 Education.

26

##### 27 Minimum qualifications

28 The minimum requirements used in credential evaluations.

29

#### 30 Part 3. Policy Statement

31 An individual offered employment as a faculty member or any individual assigned to perform faculty  
32 work shall meet established minimum qualifications. Minimum qualifications established for faculty  
33 work will meet the guidelines and assumed practices set forth by HLC.

---

#### Related Documents:

- [Procedure 3.32.1 College Faculty Credentialing](#)

---

#### Policy History:

Date of Adoption: 12/07/05

Date of Implementation: 07/01/06

Date of Last Review: 11/15/17

#### Date & Subject of Amendments:

Xx/xx/2023 – Full review, updated the definition of the Higher Learning Commission.

11/14/2017 – Changed title from College Faculty Credentialing to Faculty Qualifications. Added university faculty to the scope of the policy. Deleted outdated definitions and policy language regarding assigned, license, and credential fields.

No additional HISTORY